

GLOCESTER
COUNTRY CLUB



Operating Guidelines & Procedures

January 2021

GLOCESTER COUNTRY CLUB OPERATING GUIDELINES AND PROCEDURES

The following guidelines and procedures pertaining to the effective operation of the Gloucester Country Club (GCC) are issued for the benefit of all members. In recent years at GCC it has become apparent that, with an influx of new members, procedures and practices must be re-evaluated for applicability today. The Board recognizes the heterogeneity of our membership and the variety of interests which need to be accommodated. These procedures attempt to be responsive to the wide range of interests of our membership. For members, their families, and guests to derive maximum enjoyment and pleasure from our Club, the Board requests everyone's cooperation in complying with these rules. However, it is impossible to address every contingency. In most cases using common sense and respecting the rights of other members will suffice. These procedures may be changed from time-to-time by the Board. Any questions may be referred to any member of the Board.

I. GENERAL RULES

A. Golf Guests

- Members are responsible for registering guests before using the facilities.
- Golf guests must be registered at the pro-shop. A sign-up sheet is generally available outside of the pro shop when the shop is closed.
- The same guest is limited to using the golf course a maximum of 3 times a month no matter how many members sponsor the guest. This rule does not apply to guests participating in club tournaments.
- House guest privileges for using the golf course may be granted by the President, or designee, for a maximum of fourteen (14) days. Guests must be accompanied by a member.
- The course will be typically be closed to guests from November 1st through March 31st.
- Members will be charged Normal Guest Fees.

B. Beach Guests

- Members are responsible for registering guests before using the facilities.
- Members must sign-in at the Boat House and include the number of guests attending. A sign-up sheet is generally available outside of the boat house.

- Members are responsible for discipline on the beach in the water, and on the raft. Horseplay is prohibited on the beach, in the water, and on the raft.
- No fishing in the swim area.
- No smoking on the beach.
- No animals are allowed at the beach or on any GCC property.
- No canoes/kayaks/paddleboards are allowed in the designated swim area.
- Members must cleanup area, fill in any dug holes on the beach, pick up and replace beach toys to appropriate storage areas/bins provided prior to leaving the beach.
- Carry in/carry out all trash and belongs.
- Members will be charged a fee of \$5 per guests 3 years of age and older.
- A maximum of 8 guests allowed per membership. The same guest is allowed up to 4 times per month.
- Children under the age of 16 must be supervised at all times while swimming.
- Children under the age of 12 must always be supervised by their parent or guardian.
- No one is permitted to swim alone.
- Beach/Grove facility includes: Changing Rooms, Outdoor Shower, and Port-o-Potty. Members and guests are expected to utilize these facilities when enjoying the beach and picnic grove areas.
- **BEACH ATTENDEES ARE NOT ALLOWED TO USE RESTROOMS IN MEMBER LOCKER ROOMS OR CLUB HOUSE. NO BEACH ATTIRE IS ALLOWED PAST THE DRIVEWAY ADJACENT TO CLUB HOUSE.**
- When ordering or picking up food, Members/Guests **MUST** wear proper attire and access the kitchen from the upper deck area near the pro shop.
- The Beach Committee will be monitoring the area frequently and are authorized to request people violating the rules to vacate the area.

C. Grove Guests

- All members and their immediate families have access to the grove.
- Members may bring up to 8 adult guests without gaining Board approval.
- Parties including 9 or more adult guests must be approved by the Board.

- Members must sign-in at the Boat House and include the number of guests attending.
 - Members will be charged a fee of \$5 per guest.
 - Approved parties of 9 or more may be subject to additional fees as the Board deems necessary including but not limited to Port-o-Potty emptying and general trash & clean-up.
- D. Children – Children under the age of twelve (12) must be attended by an adult when using GCC facilities. (See Article IX – Guidelines for Juniors).
- E. Pets – Animals of any kind are not allowed on GCC property.
- F. GCC is a family-oriented club relying on the efforts of the Board and the general membership to manage the Club's affairs. It is important to recognize the limitations of a 9-hole course and the sometimes-conflicting demands of no tee times, golf tournaments, leagues...etc. Cooperation is essential.
- G. The PGA Golf Professional is charged by the Board with responsibility and authority for managing golf play in accordance with these procedures.

II. GOLF

- A. Women's (18 hole) League – On Wednesdays, the course is used by the Women's 18-Hole League. League play begins at 8:00 a.m. on the first hole with tee times. The course will be open after final league group has teed off.
- B. Women's (9-hole) League – On Thursdays, the women's 9-hole league will play. The course will be open after final league group has teed off.
- C. Moonlight League – Moonlight League is a mixed league held on alternating Tuesday evenings during the season. League play normally begins at 4:00 p.m. The course will be closed from 4:00 pm until the final league group has teed off.
- D. Sundown League – Sundown League is a women's league held on alternating Tuesday evenings during the season. League play normally begins at 5:00 p.m. The course will be open after final league group has teed off.

- E. Twilight League – Twilight League is a men’s league held on Thursday during the season. League play normally begins at 4:00 p.m. The course will be closed from 4:00 pm until the final group has teed off. On Thursday evenings during the Twilight League season, use of the Common Lounge and Lower Deck are reserved for Twilight League participants, league substitutes and their guests from 5:00 p.m. to 11:00 p.m.
- F. Golf Tournaments – The tournament schedule is printed in the calendar of events. The schedule indicates whether the course is closed.
- G. Entering Tournaments – Tournament entry procedures are established by the golf committee. Tournaments require entry by signing-up in the pro shop. Special tournaments may require registration by mail. Entry fees are usually collected the day of the tournament by the tournament directors.
- H. Weekend and Holiday Play –Players who do not normally, when playing in a foursome, finish a round of 18 holes in four hours or less are strongly discouraged from teeing off before 11:30 without the permission of the professional.
- I. Juniors with a 15 or less handicap are not restricted on tee-off times. Juniors with a greater handicap are not to tee off before 2:00 p.m. on weekends and except, that with the approval of the Professional, they may tee off after 11:30 a.m. (See Article IX – Guidelines for Juniors).
- J. Shotgun Tournaments – The course will be closed during shotgun tournaments. These tournaments will be identified as shotgun tournaments in the calendar of events. If there are fewer than 32 players participating in a shotgun tournament, at the discretion of the professional, players not participating in the tournament may be allowed on the course.
- K. Weekend/Holiday Mixed Tournaments – Mixed tournaments are usually scheduled in the calendar of events. Tee-off time for these tournaments will be 12:30 unless an earlier time has been approved by the Board and the general membership has had advanced notice. Guest Fees will be applied for spouses of Individual Members.
- L. Rules of Golf – All play will be conducted in accordance with U.S.G.A. Rules except as modified by published local rules and/or posted temporary rules.

- M. Golf etiquette is an essential part of playing golf and of particular importance for a 9-hole course. Foursomes always have priority; however, faster players or groups, regardless of their age or sex, should be permitted to play through if their play is delayed.
- N. Proper golf attire is required at all times. No tank tops, no tee shirts, no blue jeans, no tennis shorts, and soft spikes only. Ladies sleeveless shirts are permitted but must have a collar.
- O. Junior Members under the age of 18 are prohibited from playing in Tournaments.

III. CARE OF THE GOLF COURSE

- A. Ball marks on the greens **MUST** be repaired and care should be taken to avoid scuffing the surface of greens with soft spikes.
- B. Players **MUST** replace divots caused by them or others with whom they are playing.
- C. Practice is not permitted on greens or approaches to the regular greens. A practice tee and green has been provided between the 7th and 9th fairway for short irons only.
- D. Avoid littering. Pick up litter and cigarette/cigar butts. Use litter baskets throughout the course.
- E. Enter and leave traps from the rear. Rake footprints and place rake in the trap handle pointing outward.
- F. Carts should be driven with care. (No more than two occupants). Obey signs throughout the course and drive in rough as much as possible. Carts should not be driven within 30 feet of the greens.
- G. Children are not to drive carts. Operators must have an valid automobile driver's license.
- H. Remove all trash and belongings from carts upon completion of your round.

IV. HANDICAPS

Participants in all tournaments must have an established club handicap. If guests for tournaments do not have established club handicaps the tournament chairperson should be informed so that an equitable handicap can be established. Handicaps of new members may be established by (a) a letter from a former club confirming handicap or, (b) posting five (5) 18-hole scores or, (c) posting ten (10) 9-hole scores or, (d) discussion with handicap chairperson to set a temporary handicap.

It is important for ALL members to play with accurate handicaps, especially when playing in tournaments and/or leagues. All members MUST post all scores. Practicing on the course is NOT allowed. Practice in designated practice areas only.

V. BEACH

- A. Members must sign-in at the Boat House and include the number of guests attending. A sign-up sheet is generally available outside of the boat house.
- B. Members are responsible for discipline on the beach in the water, and on the raft. Horseplay is prohibited.
- C. No fishing in the swim area - No smoking on the beach - No animals are allowed at the beach or on any GCC property - No canoes/kayaks/paddleboards are allowed in the designated swim area.
- D. Members must cleanup area, fill in any dug holes on the beach, pick up and replace beach toys to appropriate storage areas/bins provided prior to leaving the beach.
- E. Carry in/carry out all trash and belongings.
- F. Members will be charged a fee of \$5 per guests 3 years of age and older. A maximum of 8 guests allowed per membership. The same guest is allowed up to 4 times per month.

- G. Children under the age of 16 must be supervised at all times while swimming.
- H. Children under the age of 12 must always be supervised by their parent or guardian.
- I. No one is permitted to swim alone.
- J. Beach/Grove facility includes: Changing Rooms, Outdoor Shower, and Port-o-Potty. Members and guests are expected to utilize these facilities when enjoying the beach and picnic grove areas.
- K. BEACH ATTENDEES ARE NOT ALLOWED TO USE RESTROOMS IN MEMBER LOCKER ROOMS OR CLUB HOUSE. NO BEACH ATTIRE IS ALLOWED PAST THE DRIVEWAY ADJACENT TO CLUB HOUSE.**
- L. When ordering or picking up food, Members/Guests **MUST** wear proper attire and access the kitchen from the upper deck area near the pro shop.
- M. The Beach Committee will be monitoring the area frequently and are authorized to request people violating the rules to vacate the area.

VI. BOAT DOCKS AND BOAT RACKS

- A. The Beach and Docks Chairman is responsible for overseeing boat docks and boat rack activity at GCC.
- B. Docks/Rack Renters are required to sign a GCC Dock Agreement. Renters who fail to abide by all rules contained in the agreement shall be subject to dock/rack forfeiture and/or other sanctions determined by the Board.
- C. Of the 10 dock spaces, one will remain for the use of transients. Such space shall be used on a "first come, first served" basis. Said transient dock cannot be used overnight.
- D. Docks/Racks are rented on a yearly basis with previous year's renters having right of first refusal. A waiting list will be established by the Beach and Docks Chairman. Order of membership seniority will be used as the basis for the next available dock followed by a lottery for the second, continuing in that order until all docks/racks are rented.

VII. HOUSE

- A. Members are responsible for damage done to GCC club property by their families, guests, or by organization parties sponsored by them.
- B. The common lounge is primarily for adult usage. Young children (under 12) are discouraged from lingering unattended by an adult in the lounge.
- C. Club towels are not to be removed from the clubhouse.
- D. The ice machines are for the use of our members while enjoying the Club's facilities. Restraint and judgment should be exercised when using ice.

VIII. RENTAL OF CLUB FACILITIES

Individual requests by members to rent the facilities will be evaluated by the Board on a case-by-case basis. Consideration will be given based on criteria such as size of the party and degree of inconvenience to the general membership.

IX. GUIDELINES FOR JUNIORS (See Article II, Section I.)

- A. A Junior is a boy or girl 18 years old or younger.
- B. Junior usage of GCC facilities has increased golf and this is to be encouraged at a family-oriented club. Such usage places a responsibility on juniors, parents, and the Board to monitor and control the use so as not to adversely affect the enjoyment of other club members.
- C. Juniors are not to tee-off before 1:00 p.m. without permission from the Golf Pro.
- D. Juniors are not to use the course during regularly scheduled golf activities.
- E. Junior guests must be registered at the Pro-shop before play.
- F. Juniors may use the putting green with the approval of the Pro, provided that the greens superintendent has opened the green.
- G. Juniors are discouraged from looking for balls in the pond as this is a

distraction to other golfers as well as creating a potentially dangerous situation.

- H. Juniors under 12 years old must be attended by an adult while utilizing Club facilities.

- I. The locker room, shower and bathroom facilities may be used by juniors, preferably with a parent or other attending adult present, however, juniors are not to lounge or linger in these areas.

- J. Members have priority when teeing off 1st tee.

- K. No profanity, no smoking, no gambling on golf course or at facilities.

- L. Dress code will require shirts and proper footwear. No bathing suits allowed on the golf course. Juniors shall carry their own bag and play from their own bag.

- M. All divots **MUST** be replaced, all traps **MUST** be raked, and ball marks **MUST** be repaired.

- N. All juniors shall use practice areas only. Under no circumstances shall they use the course greens or course traps to practice.

- O. Juniors should not be at the golf course before their designated time.

- P. All juniors will pick up a score card at the Pro-shop and after completion of the round they will sign, date and attest it, and drop off at the Pro Shop and/or have their guardian post onto the Golf Genius. (This will enable the Handicap Committee to properly establish their handicap).

- Q. All new juniors must turn in five score cards for a handicap.

- R. Juniors **MUST** cross from Holes 1 & 10 on the other side of Route 44 through the tunnel.

X. Memberships

SECTION 1. FAMILY MEMBERSHIP

A Family Membership shall entitle a family to all the privileges of the Club. Only one member per household has the right to vote, hold a Club office, and to dissolution rights. Upon the death of either spouse, the surviving spouse may continue uninterrupted membership, either Family or Individual, as appropriate.

Only one Member per household has dissolution rights. A family is defined as:

- (1) A member
- (2) A member's spouse/partner
- (3) Any unmarried child under the age of 23 as of January 1st, providing such child resides with the member.

Family A-B Membership: Family members 16 years of age or older included in a Family A-B membership shall not be allowed to golf before 10:30 am or before the last group in the morning train makes the turn on weekends and holidays. Check in with the Pro Shop required. Tournament play will not be allowed.

Family members under the age of 16 and 16 years of age or older included in a Family A-B membership shall not be allowed to golf before 12:30 on weekends and holidays. Tournament play will not be allowed.

Family A-A Membership: A second Member of a Family Membership will be allowed the same unlimited privileges of the first "A" Member for an additional fee of \$300.00. This will be a Family A-A Membership. All additional family members are subject to the same restrictions listed in the Family A-B Membership. Tournament play is allowed for both "A" Members.

SECTION 2. INDIVIDUAL MEMBERSHIP

An Individual Membership shall entitle one person to all the privileges of the Club and the right to vote and hold a Club office. An Individual Member has dissolution rights.

The Individual Member shall have unlimited golf privileges and access all GCC facilities, excluding boat docks. An individual's spouse (or Partner) and children will have access to GCC facilities and may only play golf under guest rules and rates.

SECTION 3. HONORARY MEMBERS

Honorary Members may be elected by the Board of Governors as a tribute to those long-term members and/or their spouses for reasons judged worthy by the Board.

Honorary Members are responsible for the Social Assessment. Honorary Members do not have the right to vote or hold club office.

SECTION 4. SENIOR MEMBERSHIP

A Senior Membership shall entitle one person to all the privileges of the Club and the right to vote and hold a Club office. A Senior Member has dissolution rights.

Senior Memberships are given at the discretion of the Board with a maximum of 15 – 18 total Memberships allowed at any given time. Priority shall be given to members in good standing based on longevity of full membership. Applications may be made on the website and will exist on a first come first serve basis. A waiting list has been established. Members will remain on said Waiting List until said time that a Senior Membership becomes available and is Board Approved.

Senior Members must be 65 years of age or older and have been a member for a minimum of 10 years and have served GCC in some capacity (i.e. Run Events, served on a Board, serviced on a Committee, Fund Raiser, etc.).

Senior Family Membership: Only one Member per household has the right to vote, hold office, and have dissolution rights. A family is defined as:

- (1) A member
- (2) A member's spouse/partner

SECTION 5. NEW MEMBERS

All new members elected by the Board of Governors will serve a probationary period of one year. When this period is complete, the Board may invite probationary members to enjoy full membership privileges or terminate such members without prejudice to future consideration.

SECTION 6. LIFETIME MEMBERS

Lifetime Members may be elected by the Board of Governors for reasons judged worthy by the Board. *Generally*, the Board will not elect Full Members to Lifetime status unless there are applicants available to fill the open membership position. Lifetime Members may enjoy the use of the club facilities.

Lifetime Members who has maintained an active golf membership for 25 years or more and has attained the age of 72 may play golf as often as they wish at guest rates. Their spouse will be allowed the same privilege. They will also be allowed to bring guests. The guest rule will apply: The same guest may only play once every two weeks.

Lifetime Members do not have the right to vote or hold club office.

Lifetime members are responsible for 25% of all Assessments.

SECTION 7. INTRODUCTORY MEMBERSHIP

A New Applicant may apply for an introductory membership at a reduced rate of the full membership current dues for the *first* year. Members do not have the right to vote or hold club office and to dissolution rights.

Annual dues will be increased by 20% each year for years 2 – 4. Full membership rates apply in Year 5.

Introductory Individual Members will be responsible for all assessments and the current dining minimum.

Current members are not eligible to apply for membership under this section.

Introductory Members and their spouse and children will have use of the club's facilities other than the golf course including beach, dining, and picnic grove, etc. Spouse and children may play golf under the guest rules.

SECTION 8. JUNIOR MEMBERSHIP

A Junior Membership shall be available to an individual between 12 and 23 years of age that is attending school and/or college and not included on a Family Membership.

A Junior Member may play during the week without interfering with leagues, club activities, or any events on calendar.

A Junior Member is not eligible to play golf before 12:30 on weekends and holidays.

A Junior Member must be at least 18 years of age for tournament eligibility.

SECTION 9. JUNIOR EXECUTIVE MEMBERSHIP

A Junior Executive Membership is for any individual between 23 and 34 years of age. A Junior Executive Member shall have unlimited Golf Privileges and access to GCC facilities.

A spouse (or partner) and children may golf under standard guest rates.

League and tournament play will be permitted.

At the discretion of the current Board, a limited number of guest passes may be provided to a Junior Membership each year. Carts are mandatory with guest passes. Standard guest fees will apply after all passes have been used.

XIII.VIOLATIONS

Violations of these any or all guidelines and procedures should be brought to the attention of a Board Member.



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Phone: (401) 949-3330

All locations are accessible by dialing (401) 949-3330 then choosing appropriate extension as instructed during menu of choices offered.